Vacancy ref: 2927

LIVERPOOL JOHN MOORES UNIVERSITY
Job Description

Title: Director of Research and Innovation, Public Health Institute

Grade: Director/Professorial

Salary: £61,200 - £107,000 per annum
(Grade and salary determined on appointment)

Hours: Full time

Contract: Permanent

Reporting to: Pro Vice Chancellor – Faculty of Health

Role Summary: The Faculty of Health at LJMU plays a key role in a variety of health agendas, regionally, nationally and internationally. The Director of Research and Innovation will lead on a new and ambitious strategy for the Faculty inclusive of the operational and strategic management of the Public Health Institute (PHI), a leading international centre for public health research.

In order to deliver its innovative programme of research, the Faculty has assembled a world class team of multi-disciplinary researchers, combining a reputation for excellence in research with a strong focus on translation into public policy and education programmes.

The post holder will deliver excellence in research and innovation, provide strong leadership, and take a key role in the Faculty and University management team.

LJMU and the Faculty of Health is a member of the Liverpool Health Partnership (LHP) and works actively with Liverpool City Council and the Combined Authority to address health and social care inequalities in Liverpool and the region. The Faculty is also central to the University’s Health and Wellbeing Strategy.

Duties and Responsibilities:

Reporting to the Pro Vice Chancellor (Health), the Director of Research and Innovation will:

- Provide strategic and scientific leadership in research and Innovation to the Faculty of Health.
• Provide strategic and operational leadership of PHI.

• Ensure the delivery of the Faculty's strategic aims and objectives.

• Implement appropriate governance processes and structures as recommended by LJMU in partnership with the Associate Dean for Research.

• Be accountable to the PVC Health for relevant budgetary control and financial reporting for PHI.

• Inspire internationally recognised research and scholarship and support a robust REF submission.

• Promote and evidence the wider social, cultural and/or economic impact of Faculty research through appropriate engagement with external stakeholders.

• Take a strategic lead in identifying external funding through research grants and contracts and developing collaborative research opportunities.

• Attract high profile researchers to the University including post-doctoral researchers, postgraduate research students and other support staff.

• Develop partnership work with national and international academic institutions, Government and NGOs with a view to collaborative research projects.

• Contribute international expertise to all relevant research and education programmes.

• Enhance the national and international reputation of PHI and the Faculty of Health.

• Any other duties commensurate with the post.

• Commitment to LJMU's values and regulations, including equal opportunities policy, the AUA (Association of University Administrators) Statement of Values and AUA CPD Framework.

• Liverpool John Moores University recognises and is aware of its Social, Economic and Environmental responsibilities, the post holder is required to minimise environmental impact in the performance of the role and actively contribute to the delivery of LJMU's Environmental Policy.

• The post-holder’s mandatory Health and Safety responsibilities, which have been agreed by the University’s Strategic Management Team, are contained in Section 2 of the University’s Safety Management Code of Practice MCP1 Organisation for the Implementation of the Health and Safety Policy.

• For some of your activity, from time to time, you may be required to contribute to externally funded projects such as research or EU projects.
**Person Specification**

**Introduction**
The person specification describes the skills, experience, knowledge and aptitude required to perform the duties of this post effectively. The order of the criteria listed should not be taken to imply their relative importance. Both paid and unpaid experience may be relevant.

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<tr>
<th>Essential Factors</th>
<th>Minimum Requirement</th>
<th>Evidence</th>
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<tbody>
<tr>
<td>Relevant PhD or equivalent</td>
<td>Strategic leadership experience, at a senior level, in a public health/health context</td>
<td>Application form, certificates</td>
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<td>Significant international peer-reviewed publication record</td>
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<td>Successful grant funding track record</td>
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<td>Relevant postgraduate experience</td>
<td>Evidence of postgraduate teaching and supervision of doctoral students to completion</td>
<td>Application form, interview, certificates</td>
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<td>Strong leadership skills</td>
<td>Ability to lead a dynamic, internationally renowned team of researchers and educationalists</td>
<td>Application form, interview</td>
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<td>Strategic Vision</td>
<td>Ability to deliver strategy and a sustainable performance in research and innovation</td>
<td>Application form, interview</td>
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<td>Ability to inspire and collaborate</td>
<td>Proven track record of developing successful networks and collaborations</td>
<td>Application form, interview</td>
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<td>Established writing skills</td>
<td>Lead author of high quality peer reviewed publications, reports, policy guidelines</td>
<td>Application form, interview</td>
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<td>Substantial track-record in research</td>
<td>Experience as an internationally recognised leader in a research area that is aligned with the core areas of research in PHI/FHE</td>
<td>Application form, interview</td>
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<td>Previous experience of writing and submitting proposals and bids</td>
<td>Previous experience of grant funding must be demonstrated with examples</td>
<td>Application form, interview</td>
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<td>Experience of senior management</td>
<td>Experience in a research or health service environment, together with in-depth knowledge of the public health /health environment</td>
<td>Application form, interview</td>
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<td>Excellent verbal and written communication skills</td>
<td>Ability to communicate with all levels of staff from a variety of backgrounds. Previous experience of presenting information both verbally and in writing to a wide range of audiences, from lay to specialist</td>
<td>Application form, interview</td>
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<td>Excellent presentation skills</td>
<td>Experience of delivering presentations to a variety of audiences</td>
<td>Application form, interview</td>
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<td>IT skills</td>
<td>Fully conversant MS Office applications and statistical packages such as SPSS, Minitab or SAS</td>
<td>Application form, interview</td>
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<td>Research methodology expertise</td>
<td>Competence in a range of research methodologies</td>
<td>Application form, interview</td>
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<td>Able to drive forward collaborative projects, at University, national and international level</td>
<td>Previous experience must be demonstrated and examples provided</td>
<td>Application form, interview</td>
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<td>Strategic thinker</td>
<td>Ability to plan, initiate and deliver complex public health research and evaluation programmes</td>
<td>Application form, interview</td>
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Anticipated interview date is 24th March 2020

February 2020
Benefits of working with us:

**Annual leave:** allowance of 30 days (for grade 3-7 staff) and 35 days (for grades 8 and above) plus 8 public holidays.

**Childcare:** vouchers which are exempt from tax and national insurance (up to a value of £243 per month). However, the Government closed company child care vouchers schemes to new entrants on the 04 October 2018 but eligible employees are able to participate in the government tax-free childcare arrangements.

**Pension:** access to a generous defined benefit pension scheme.

**Travel:** various interest free travel loans for annual season tickets, cycle to work scheme and reduced-rate city centre car parking.

**Flexible working:** maintain a healthy balance between work and home life with opportunities to work flexibly - including flexi time and job sharing where possible.

**Health and wellbeing:** we offer counselling and advice services, a voluntary dental plan option and free off-peak gym membership to help you keep fit.

**Professional development:** our Leadership and Development Foundation offers ILM recognised leadership and management support, mentoring, 1 to 1 coaching and a wide range of professional development courses. We take career progression seriously and encourage all staff to maintain their continuous professional development. There are opportunities to take part in accredited qualifications in Education and Training (CIEH), Leadership and Management Development (ILM), Developing Professional Practice (SEDA) and online ITQs accredited by the British Computer Society (BCS).

**Community:** there are plenty of opportunities to give back to the community through volunteering, supporting our Corporate Charities and getting involved in groups such as LJMU Together which recognises the contribution of our lesbian, gay, bisexual, and transgender staff and students, Disability Equality Group and Culturally Diverse Group. There is also an opportunity to give to charities through the Payroll Giving scheme.

**Benefits Plus:** in addition to the great benefits above, our close ties to organisations and businesses within the region and further afield means we can offer discounts for many shops, restaurants and services, free off-peak gym membership and free or discounted tickets to a range of events.